

# RECORD OF PROCEEDINGS

1

Minutes of Buckeye Local Board of Education Organizational & Regular Meetings  
Held January 12, 2021 - 6:00 P.M. - ZOOM - Braden Middle School

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## ORGANIZATIONAL & REGULAR MEETINGS

### MEMBERS PRESENT

Shannon Pike, President  
Tina Stasiewski, Vice President  
Gregory Kocjancic  
David Tredente  
Mary Wisnyai (arrived 6:20)

### MEMBERS ABSENT

Also present were Superintendent Patrick Colucci and Treasurer Kassandra Brand

### CITIZENS PRESENT

Martha Sorohan, Stephanie Hutchinson, Sandy Schmude, Rob Schmude, Christianna Evans, Julie Phares, Lori Stewart, Amber Cleveland, Dan Clark, Helena Richardson

### MEDITATION

### PLEDGE OF ALLEGIANCE

#### **01.21 APPOINT A PRESIDENT PRO TEMPORE**

Appoint a President Pro Tempore for the January 12, 2021 Organizational Meeting. Mrs. Pike was nominated by Ms. Stasiewski and Mr. Kocjancic, respectively.

ROLL CALL: Ayes: Ms. Stasiewski, Mr. Kocjancic, Mrs. Pike, and Mr. Tredente  
Motion carried

#### **02.21 ELECTION OF PRESIDENT**

President Pro Tempore Pike called for nominations for President of the Buckeye Local Board of Education. Mrs. Pike was nominated for Board President by Mrs. Wisnyai and Ms. Stasiewski, respectively.

ROLL CALL: Ayes: Mrs. Wisnyai, Ms. Stasiewski, Mr. Kocjancic, Mr. Tredente, and Mrs. Pike  
Motion carried

Mrs. Pike was elected as the 2021 President of the Buckeye Local Board of Education.

#### **03.21 ELECTION OF VICE PRESIDENT**

President Pike called for nominations for Vice President of the Buckeye Local Board of Education. Ms. Stasiewski was nominated for Vice President by Mr. Kocjancic and Mrs. Pike, respectively.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Ms. Stasiewski, and Mr. Tredente  
Nays: Mrs. Wisnyai  
Motion carried

Ms. Stasiewski was elected as the 2021 Vice President of the Buckeye Local Board of Education.

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---

**04.21 SET DATE, TIME AND LOCATION OF REGULAR MEETINGS**

Mr. Kocjancic moved and seconded by Ms. Stasiewski that the regular business meetings be held at 6:30 P.M. on the following dates in the Board Office at Braden Middle School during calendar year 2021:

January 12	July 20
February 16	August 17
March 23*	September 21
April 20	October 19
May 18	November 16
June 15	December 14*

\*denotes items that are NOT scheduled on the third Tuesday of the month

ROLL CALL: Ayes: Mr. Kocjancic, Ms. Stasiewski, Mr. Tredente, Mrs. Wisnyai, and Mrs. Pike  
Motion carried

**05.21 Mr. Kocjancic moved and seconded by Mrs. Wisnyai to approve the following:**

**ADOPT ROBERT'S RULES OF ORDER**

Adopt Robert's Rules of Order, Newly Revised, as parliamentary authority governing the Board of Education, in all cases in which it is not inconsistent with statute, administrative code, or the bylaws.

**APPOINTMENT OF LIAISONS TO THE OSBA**

Appoint Mr. Kocjancic as the 2021 Legislative Liaison, Mr. Kocjancic as the 2021 Student Achievement Liaison, Mr. Kocjancic as the OSBA Capital Conference Delegate, and Ms. Stasiewski as the OSBA Capital Conference Alternate Delegate.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Wisnyai, Ms. Stasiewski, Mr. Tredente, and Mrs. Pike  
Motion carried

**06.21 Ms. Stasiewski moved and seconded by Mr. Kocjancic to approve the following:**

**OHIO SCHOOL BOARDS ASSOCIATION (OSBA) MEMBERSHIP**

Approve membership in OSBA for calendar year 2021 at a cost of \$5,041 as presented in **Exhibit A**. Further, to approve membership in the OSBA – Legal Assistance Fund for calendar year 2021 at a cost of \$250 as in **Exhibit B**.

ROLL CALL: Ayes: Ms. Stasiewski, Mr. Kocjancic, Mr. Tredente, Mrs. Wisnyai and Mrs. Pike  
Motion carried

Minutes of Buckeye Local Board of Education Organizational & Regular Meetings  
Held January 12, 2021 - 6:00 P.M. - ZOOM - Braden Middle School

---

**07.21 Mr. Kocjancic moved and seconded by Mrs. Wisnyai to approve the following:**

**2021 COMPENSATION FOR BOARD MEMBERS**

That each Board member shall be compensated in the amounts and for the number of meetings as outlined in O.R.C. 3313.12 (Board of Education Bylaw 0147). Current compensation for Board members is \$125.00 per meeting.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Wisnyai, Ms. Stasiewski, Mr. Tredente, and Mrs. Pike  
Motion carried

**08.21 Mrs. Wisnyai moved and seconded by Mr. Kocjancic to approve the following:**

**SERVICE FUND**

Approve an appropriation of \$10,000 to the "Service Fund" to be used for the purpose of paying the expenses actually incurred by board members in the performance of their duties.

According to Section 3315.15 of the Ohio Revised Code, the amount which may be appropriated to the "Service Fund" is not to exceed \$2.00 per pupil or \$20,000, whichever is greater.

**OSBA, OASBO, BASA, and ACESC SEMINARS**

Approve the Board of Education members, Superintendent and Treasurer's attendance at OSBA, OASBO, BASA, and the ACESC sponsored seminars held in 2021 and payment of the same to be made in accordance with Board practices.

**REPRESENTATION OF LEGAL SERVICES**

Approve the following list of firms for legal counsel representation during 2021:

Squire Patton Boggs (US) L.L.C.  
Andrews and Pontius, L.L.C.  
Gingo & Bair Law, L.L.C.  
McDonald and Hopkins, L.L.C.  
Bricker and Eckler, L.L.P.

Additionally, the Ohio School Boards Association (OSBA) and the Ashtabula County Prosecutor may be used as appropriate.

ROLL CALL: Ayes: Mrs. Wisnyai, Mr. Kocjancic, Ms. Stasiewski, Mr. Tredente, and Mrs. Pike  
Motion carried

**09.21 Mr. Kocjancic moved and seconded by Ms. Stasiewski to approve the following:**

**DISTRICT COMMITTEES**

Ad Hoc committees, including established district committees, may be created and changed at any time by the Board of Education President of which members shall be appointed by the President. Members will acknowledge representation when called upon.

# RECORD OF PROCEEDINGS

4

## Minutes of Buckeye Local Board of Education Organizational & Regular Meetings Held January 12, 2021 - 6:00 P.M. - ZOOM - Braden Middle School

---

Note: Acknowledge that the Records Commission is comprised of the Board of Education President, Treasurer, and Superintendent. R.C. 149.41 – The Records Commission must meet every 12 months. It is required to inventory the district's public records and adopt a records retention schedule.

### **PUBLIC RECORDS TRAINING**

That the Board designate the Superintendent and/or Treasurer to attend, on behalf of the Board, the public records training which is required under Ohio Revised Code Section 109.43(B).

### **TREASURER ITEMS**

#### **AUTHORIZATION RESOLUTION**

Resolution to authorize the Treasurer of the Buckeye Local School District to request tax advances as necessary from the County Auditor;

AND FURTHER RESOLVE to authorize the Treasurer to pay bills on a monthly basis, if the expenditure issued is provided in the Annual Appropriations Resolution. A report shall be made monthly to the board of education of a complete and detailed list of bills paid the previous month. At that time, approval on the action taken will be requested;

AND FURTHER RESOLVE to authorize the Treasurer to declare interim funds and proceed with the investments during calendar year 2021 in accordance with the Uniform Depository Law. A report shall be made monthly to the board of education of each investment that has been made. At that time, approval on the action taken will be requested;

AND FURTHER RESOLVE to authorize the Treasurer to appropriate as needed at the end of each month, and to transfer to any other fund as necessary in order to avoid an operating deficit;

AND FURTHER RESOLVE to authorize the Treasurer to designate these newspapers of general circulation in the district to continue to receive meeting notices as required by law:

- Star Beacon
- Gazette news

AND FURTHER RESOLVE to authorize the signature of the Treasurer or the facsimile thereof, to be used on all checks and warrants.

ROLL CALL: Ayes: Mr. Kocjancic, Ms. Stasiewski, Mr. Tredente, Mrs. Wisnyai, and Mrs. Pike  
Motion carried

Minutes of Buckeye Local Board of Education Organizational & Regular Meetings  
Held January 12, 2021 - 6:00 P.M. - ZOOM - Braden Middle School

---

**SUPERINTENDENT ITEMS**

**10.21 AUTHORIZATION RESOLUTION**

**Mr. Kocjancic moved and seconded by Ms. Stasiewski to authorize the following resolution:**

Resolution to grant authority to the Superintendent of the Buckeye Local School District to excuse teachers and other school employees for attendance at, and provide all approved expenses for professional and/or in-service meetings in 2021;

AND FURTHER RESOLVE to grant the Superintendent or his designee authority to file applications for all projects considered desirable for the Buckeye Local School District;

AND FURTHER RESOLVE to designate the Superintendent or his designee as purchasing agent for the Buckeye Local School District for 2021;

AND FURTHER RESOLVE to authorize the Superintendent, under the provisions of O.R.C. 3313.47 to employ personnel, extend contracts and accept resignations when necessary between board meetings;

AND FURTHER RESOLVE to recognize the Superintendent or his designee as the appeal officer for out-of-school suspensions;

AND FURTHER RESOLVE to authorize the Superintendent to delegate to principals the authority to enter into contracts as needed, in areas of photography, yearbook, graduations, and related school events. Principals must notify Superintendent previous of such agreements;

AND FURTHER RESOLVE to authorize the Superintendent to apply for supplemental local, state and federal monies to be appropriated by the Treasurer in accordance with the approved budget and/or grant guidelines.

ROLL CALL: Ayes: Mr. Kocjancic, Ms. Stasiewski, Mr. Tredente, Mrs. Wisnyai, and Mrs. Pike  
Motion carried

**11.21 APPOINTMENT TO POSITIONS FOR THE 2021 YEAR**

**Mr. Kocjancic moved and seconded by Ms. Stasiewski to authorize the following:**

It is the recommendation of the Superintendent to appoint the High School Principal/Middle School Principal to work collaboratively in the following positions:

1. Title IX Hearing Officer
2. Anti-Harassment Grievance Officer
3. 504 Compliance Officer
4. Civil Rights Coordinator

# RECORD OF PROCEEDINGS

6

Minutes of Buckeye Local Board of Education Organizational & Regular Meetings  
Held January 12, 2021 - 6:00 P.M. - ZOOM - Braden Middle School

---

## **SUPERINTENDENT ITEMS (CONTINUED)**

5. Homeless Liaison

ROLL CALL: Ayes: Mr. Kocjancic, Ms. Stasiewski, Mr. Tredente, Mrs. Wisnyai, and Mrs. Pike  
Motion carried

## **OATH OF OFFICE TO NEWLY APPOINTED TREASURER**

Board of Education President will administer the oath of office.

## **COMMUNICATION/SPECIAL REPORTS**

1. School Board Recognition/Proclamation – Patrick Colucci and Kassandra Brand,  
**Exhibit A**
2. Kingsville Public Library – Partnership update from Amber Cleveland

## **PUBLIC PARTICIPATION RELATED TO AGENDA ITEMS (BYLAW 0169.1)**

The Board hereby suspends its policy 0169.1, Public Participation at Board Meetings, for any and all provisions regarding in-person public comment. This action does not prohibit public comment during Board meetings. Rather, public comment may be heard at the Board's discretion in accordance with the meeting notices provided by the Treasurer regarding public comment, and in accordance with the remaining portion of policy 0169.1 that is not in conflict with this resolution and/or such meeting notices.

None

## **CORRESPONDENCE**

None

## **TREASURER'S REPORTS AND RECOMMENDATIONS**

It is the recommendation of the Treasurer that the Board approve the following items:

### **12.21 Mr. Kocjancic moved and seconded by Ms. Stasiewski to approve the following:**

#### Approval of Minutes

Approve the December BOE meeting minutes as presented to the board on January 8, 2021.

#### Financial Reports

Approve bills paid in December and the financial reports as presented to the board on January 8, 2021.

Minutes of Buckeye Local Board of Education Organizational & Regular Meetings  
Held January 12, 2021 - 6:00 P.M. - ZOOM - Braden Middle School

---

**TREASURER'S REPORTS AND RECOMMENDATIONS (CONTINUED)**

Operational Substitute Minimum Wage Increase

Revise minimum wage to \$8.80 per hour for the following substitutes serving in operational positions due to state guidelines, effective January 1, 2021:

- Administrative Assistants
- Aides - Bus, Library, SMEA
- Cafeteria Cooks and Service Personnel
- Courier
- Crossing Guards
- Student Workers

Mileage Rate Decrease

Approve a mileage rate decrease to \$0.56 per mile as the prescribed mileage rate effective January 1, 2021.

2021-2022 Fiscal Year Tax Budget

Adopt the tax budget for the twelve-month period commencing July 1, 2021, as presented in **Exhibit B**.

SameGoal, Inc./IEP Anywhere

Approve the discontinued use of Special Services Software and replace with SameGoal, Inc./IEP Anywhere through NEOMIN Student Services, effective February 1, 2021, at a cost of \$0.325 per student as in **Exhibit C**.

Virtual Transportation Supervisor Program

Approve the yearly subscription fee of \$250 for the OSBA Virtual Transportation Supervisor Program as in **Exhibit D**.

TSA Consulting Group

Engage TSA Consulting Group, Inc. to provide 403(b) and 457(b) plan administration, as presented in **Exhibit E**.

PI Levy Resolution #2

Approve a resolution to submit to the electors of the school district the question of renewal of an existing 1.9-mil tax levy for the purpose of general permanent improvements, pursuant to section 5705.21 of the Revised Code, as presented in **Exhibit F**.

Minutes of Buckeye Local Board of Education Organizational & Regular Meetings  
Held January 12, 2021 - 6:00 P.M. - ZOOM - Braden Middle School

---

**TREASURER'S REPORTS AND RECOMMENDATIONS (CONTINUED)**

Educational Funding Group, Inc.

Approve a five-year contract with the Educational Funding Group, Inc. at a fee of \$3,000 or 8% of the actual disbursed funding for each funding year, whichever is greater, to perform the Federal E-Rate Program application process for the five-year period of July 1, 2021, through June 30, 2026, as in **Exhibit G**.

ROLL CALL: Ayes: Mr. Kocjancic, Ms. Stasiewski, Mr. Tredente, Mrs. Wisnyai, and Mrs. Pike  
Motion carried

**SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS**

- 13.21** It is the recommendation of the Superintendent that the Board approve the following items:

**Mr. Kocjancic moved and seconded by Ms. Stasiewski to approve the following:**

Accept Gifts

1. Accept a donation of \$2,000 from Meghan Lagoni for Walmart gift cards to be distributed to students/families in need.
2. Accept a gift from KMB Photography in the amount of \$408.42 to Edgewood Athletics.

ROLL CALL: Ayes: Mr. Kocjancic, Ms. Stasiewski, Mr. Tredente, Mrs. Wisnyai, and Mrs. Pike  
Motion carried

**PERSONNEL**

It is the recommendation of the Superintendent that the Board approve the following Personnel items:

- 14.21 Mrs. Wisnyai moved and seconded by Mr. Kocjancic to approve the following items:**

**Certified Staff:**

Certified – Family Medical Leave (FMLA)

Taylor Cook, teacher, Kingsville Elementary, effective January 8, 2021, for no more than 12 work weeks in a 12-month period.

Certified – Long-Term Substitute

Nicholas Brent, long-term substitute, Braden Middle School, effective on the 61<sup>st</sup> day of current assignment, effective December 18, 2020, one-year limited contract, B, 0 years' experience, at \$185.60 per day.

RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education Organizational & Regular Meetings  
Held January 12, 2021 - 6:00 P.M. - ZOOM - Braden Middle School

**PERSONNEL (CONTINUED)**

Certified – Appointments

Wallace Sonnie, Academic Tutor, Braden Middle School, 3.75 hours per day at \$24.04 per hour, effective January 26, 2021.

Certified Employees - Extracurricular and Special Fee Assignments for the 2020-2021 School Year:

<u>Name</u>	<u>Position</u>	<u>Years Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Chris Juncker	Asst. Boys Track (JV)	7+	2/22/2021	\$3,090.24
Beth Simpson	Asst. Girls Track (JV)	7+	2/22/2021	\$3,090.24
John Crooks	Asst. Girls Track (JV)	7+	2/22/2021	\$3,090.24

Non-Certified/Non-Licensed - Extracurricular and Special Fee Assignments:

**SUPPLEMENTAL RESOLUTION TO APPOINT NON-CERTIFIED/NON-LICENSED INDIVIDUALS TO SUPPLEMENTAL TEACHING POSITION(S)**

**WHEREAS**, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

**WHEREAS**, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

**WHEREAS**, no such employee(s) qualified to fill the position(s) has accepted it; and

**WHEREAS**, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

**WHEREAS**, no such person(s) qualified to fill the position(s) has accepted it; and

**WHEREAS**, the board has deemed the following non-licensed/non-certified individuals identified below as qualified to fill the supplemental position(s);

**THEREFORE, BE IT RESOLVED**, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>Years Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Derek Stern	Asst. Baseball (JV)	2	2/22/2021	\$2,403.52
Taylor Rowe	Asst. Softball (JV)	1	2/24/2021	\$2,403.52
Luke Stecki	Asst. G Track (7/8 & JV)	0	2/22/2021	\$2,403.52
Janet Cunningham	Asst. B Track (JV)	3	2/22/2021	\$2,403.52
Elizabeth Walker	Asst. B Tennis (JV)	2	2/22/2021	\$1,373.44
Harlan Wade	Academic Challenge Adv	NA	1/11/2021	\$ 927.07

Minutes of Buckeye Local Board of Education Organizational & Regular Meetings  
Held January 12, 2021 - 6:00 P.M. - ZOOM - Braden Middle School

---

**PERSONNEL (CONTINUED)**

Volunteer Coach for 2020-21 School Year

Randy Vencill, Asst. Volunteer (V), effective 2/22/21

**Classified Staff:**

Classified Appointments/Change in Assignment

1. Stacy Cox, from cafeteria cook at Ridgeview to cafeteria manager at Braden Middle School, 7.50 hours per day, step 6 of 6, \$16.40 per hour, effective January 4, 2021.
2. Christine Batanian, SMEA at Braden Middle School, 2 hours per day, step 1 of 5, \$14.65 per hour, effective January 26, 2021.

Classified – Request for Family Medical Leave (FMLA)

1. Brenda Bovee, bus aide, effective November 12, 2020, for no more than 12 work weeks in a 12-month period.
2. Lauren Johnson, bus mechanic, effective November 12, 2020, for no more than 12 work weeks in a 12-month period.

Classified – Retirement

1. Cathleen Diemer, Accounts Payable/Receivable, effective April 1, 2021. Mrs. Diemer has served the district for 24 years.
2. Terri Calogero, Administrative Assistant at Braden Middle School, effective February 1, 2021. Mrs. Calogero has served the district for 25 years.

*All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.*

ROLL CALL: Ayes: Mrs. Wisnyai, Mr. Kocjancic, Ms. Stasiewski, Mr. Tredente, and Mrs. Pike  
Motion carried

**VISITOR PARTICIPATION RELATIVE TO NEW ITEMS**

None

**OTHER BUSINESS – FYI**

None

RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education Organizational & Regular Meetings  
Held January 12, 2021 - 6:00 P.M. - ZOOM - Braden Middle School

---

**15.21 EXECUTIVE SESSION**

**Mr. Kocjancic moved and seconded by Ms. Stasiewski to enter into executive session at 6:42 P.M.**

For the discussion of appointment, employment, dismissal, discipline, promotion, demotion, compensation, negotiation and other legal matters of a public employee(s).

ROLL CALL: Ayes: Mr. Kocjancic, Ms. Stasiewski, Mr. Tredente, Mrs. Wisnyai, and Mrs. Pike  
Motion carried

Executive session ended at 7:24 P.M.  
Open session reconvened.

**16.21 ADJOURNMENT**

Mrs. Wisnyai moved and seconded by Mr. Kocjancic to adjourn this regular meeting at 7:25 P.M.

ROLL CALL: Ayes: Mrs. Wisnyai, Mr. Kocjancic, Ms. Stasiewski, Mr. Tredente, and Mrs. Pike  
Motion carried

Attest: \_\_\_\_\_

SHANNON PIKE  
PRESIDENT

KASSANDRA BRAND  
TREASURER